

## Congress of the Swiss Society of Senology

Friday, September 10, 2021

➤ZLF Basel, Zentrum für Lehre und Forschung, Universitätsspital Basel◀

### ABSTRACT SUBMISSION GUIDELINES

**SUBMISSIONS MUST BE SENT  
BEFORE AUGUST 15, 2021**

*Before you begin, please prepare the following information and follow these rules:*

- Present the **corresponding and first author's contact details**, including full mailing address and email
- Mention author and co-authors' names: full name (e.g. Carl Smith).
- Affiliation details of all authors is required: Department; Institution / Hospital; City; State/Province (if relevant); Country
  - *For authors from different departments/institutions, designate with number in parentheses immediately following author's last name (e.g., X. X. (1)), and use same parenthesis number immediately preceding institution name (e.g., (1)Dept. of XXX, University of XXX, City, (Country))*
- Abstracts should contain TEXT ONLY (with possibly 1 table or figure or graph or picture), and must be in English.
- Abstract title – must be in UPPER CASE and is limited to 25 words.
- Abstract text – no minima but up to 2500 characters (spaces included)
- Abstracts should be as informative as possible and should use the following structured format:
  - Aims and Objectives
  - Materials and Methods
  - Results
  - Conclusions
- Use only standard abbreviations. Place special or unusual abbreviations in parentheses after the full word the first time it appears. Use generic names of drugs. Express numbers as numerals.
- We recommend typing your text directly into the field or copy-paste it from word-processing software (for example Word), with mention of authors and co-authors.
- Note:  
You will not be able to see the abstract after pressing the Submit button  
You will not receive a copy of your abstract so please save it accordingly on your own.

### RULES FOR SUBMISSION

- Abstracts received after the deadline will not be considered.
- Abstracts must be original and must not represent previously published work.

## SUBMITTING YOUR ABSTRACT

- Please use the form online to submit your abstract, that you will find on the same page of the registration on [www.meeting-com.ch / Conferences & Meetings](http://www.meeting-com.ch / Conferences & Meetings). The congress is listed chronologically.

## CONFIRMATION

- Notification of abstract acceptance and format will be announced on Notification Letter of Acceptance sent by email to the Author **in week 33 (20.08.2021)**.

## PRACTICAL DETAILS

- The Scientific Committee will select a number of abstracts which will be presented as POSTER.
- The poster format is **DIN A0** (120 cm high x 85 cm wide)
- Abstracts accepted as poster will be presented in the poster exhibition.

## DISCLOSURE

Disclosure of financial relationships, that the author(s) may have with any manufacturer/supplier of any commercial products or services related to the work, must be indicated in the appropriate box on the online abstract submission form.

Also, no letter of invitation and no financial support are sent/offered by the organization.

## REGISTRATION

- **Presenting authors of abstracts must be registered as participant on [www.meeting-com.ch / Conferences & Meetings](http://www.meeting-com.ch / Conferences & Meetings)**

If you have problems submitting your abstract, you may contact us at: [anna.forster@meeting-com.ch](mailto:anna.forster@meeting-com.ch) or on T+41 (0)21 312 92 61.