COVID-19 PROTECTION CONCEPT

53rd ANNUAL MEETING OF THE SWISS SOCIETY OF NEPHROLOGY - SGN
Congress Centre Kursaal Interlaken – CKI

Introduction

The health and safety of our participants, speakers, exhibitors and employees is our priority. In order to ensure that participants feel completely comfortable during this SGN annual congress, Meeting.com Sàrl, in collaboration with SGN and CKI, has drawn up the following protection concept, which complies with the requirements of the Swiss Federal Office of Public Health (FOPH) proposed on November 30, 2021. The protection concept is constantly updated and adapted to the requirements in force, as we assume that, from Monday, December 6, 2021 on in the Canton of Bern:

- face masks must be worn indoors (even with a covid certificate)
- Food and drinks will have to be taken seated.

To be proactive, we have adapted our protection concept accordingly.

Basic rules of the protection plan
1. COVID Certificate (QR Code) - mandatory
2. Protective masks and hand hygiene – mandatory / Keep your distance
3. Cleaning
4. General information
   4.1 Registration, congress documents
   4.2 Cloakroom
5. Exhibition: Requirements and measures
6. Catering / Apéritif Riche
7. Conference rooms, poster walk
8. Personal data
1. COVID Certificate (QR Code) - mandatory

Measures
- All persons (participants, speakers, industry partners, stand constructors, congress center staff, MC staff) who enter the building of the Kursaal Interlaken during the congress must be able to present a valid Swiss COVID certificate (QR code). This will be checked at the entrance;
- There will be no possibility to being tested at the entrance of the Kursaal.

2. Protective masks and hand hygiene – mandatory / Keep your distance

Measures
- Masks must be worn throughout the CKI, except in the sitting catering areas
- Hygiene masks and small hand disinfectants are provided on request.
- Participants are requested to disinfect their hands with a disinfectant solution before entering the venue. Dispensers of disinfectant solution are located in many places at the CKI and are available at all times.
- All participants are requested to wash their hands regularly.
- Employees and congress staff are obliged to avoid touching guests' personal belongings.
- Generally no physical contact (except in a medical emergency).
- Avoid shaking hands at all costs.
- It is still recommended to maintain distances. However, there is no longer an obligation to maintain distances and capacity restrictions.

3. Cleaning
The CKI-cleaning team regularly cleans surfaces and objects that participants come into contact with. The necessary equipment will be available in sufficient numbers to ensure that hygiene measures are applied.

Measures
- All areas with which the participants have come into contact are regularly disinfected.
- Adequate and regular ventilation of the rooms will be provided.
- Dispensers for soap, hand disinfectant and disposable towels will be refilled regularly.
- The CKI has a sufficient number of toilets on the different floors and takes the necessary measures to respect the distances in the toilets, which are regularly cleaned and disinfected. A cleaning plan is maintained.
4. **General information**
The CKI draws the attention of the participants and sensitises them to the need to comply with the hygiene and protection measures with posters reminding them of the COVID-19 guidelines for behaviour.

4.1 **Registration / congress documents**

**Measures**
- Wherever possible, registration and payment of participants will be done online in advance.
- On-site registrations will be allowed in accordance with applicable hygiene measures.
- We recommend that participants who need to pay on site do so by credit card.
- Participants will receive their documentation upon arrival on site. Participants are advised to arrive early to respect the distances and waiting time this may entail.
- After the Covid Check, each participant/exhibitor will receive a coloured wristband per day. We ask ALL to stop by the Congress Reception each day to change the wristband.

4.2 **Cloakroom**

**Measures**
- Coat racks are available throughout the congress area.
- It is recommended that you keep your personal belongings with you.

5. **Exhibition : prescriptions / measures**
The exhibition plan was approved by the CKI.

**Measures**
- Exhibitors are obliged to disinfect their stand items regularly. A stand cleaning team can be booked through the CKI.
- Each stand is responsible for its own cleaning (please bring the necessary material).

6. **Catering / Apéritif Riche**

**Measures**
- Coffee breaks, meals and the Apéritif riche must be taken seated. Restaurant areas will be set up for this purpose, with enough seating.
- The buffet stations are equipped with spit guards and disinfectant for hand.
- There are no restrictions on the range and type of service.

**ACCESS CONTROL TO THE APERO RICHE**
- Participants ➢ Your congress badge with the symbol 🍷 acts as access
- Exhibitors ➢ the ordered number of vouchers is in your congress documents

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7. Conference rooms, posterwalk

With the covid certificate there are no longer restrictions and specifications for conference and banquet seating.

Measures
- Wearing a mask is compulsory in conference rooms and during the poster walk.
- Excluded are:
  - Speakers on stage
  - Persons during the consumption of food and beverages
- Participants are asked to keep the distance when entering and leaving the rooms.
- A hostess will pass the microphone to the audience for any questions;
- The speaker’s desk and the microphones used are regularly disinfected.
- Authors who present their poster during the posterwalk must also wear a mask.

8. Personal data

The organisation asks for the contact details of the participants/exhibitors so that the chain of contamination can be traced if necessary.

Measures
- Once registered on the congress website, Meeting.com will have contact information (including mobile phone numbers) for all participants. This allows the organiser to trace any possible chain of contamination.
- All data must be kept for at least 14 days after the event and will be kept strictly confidential;
- After this period the data will be deleted;
- Should contamination occur despite all precautionary and protective measures, the cantonal doctor will take the necessary measures.