WORKSHOP ON PATIENT INVOLVEMENT IN CANCER RESEARCH

Tuesday, November 1, 2022
AGORA Cancer Research Center, Lausanne

ABSTRACT SUBMISSION GUIDELINES

The workshop aims to foster interactions between researchers and patient/public participants. We thus invite both researchers and patient/public partners* to present their latest and on-going work through short oral presentations and/or posters. We equally welcome the submission of project designs for studies that have not yet been started. Participants will be asked not to photograph or record any of the presentations/posters, so that unpublished data can safely be presented.

> *Patients, caregivers/relatives or public representatives that have previously been or are currently involved in research projects applying PPI.

At the time of submission, authors may choose between oral/poster or poster presentation only. Selected abstracts will be given the chance to present their work in 7-min oral presentations during breakout sessions. To identify breakout session themes best fitted to abstract topics, presenters are asked to select up to 3 keywords. The submission of more than one abstract per presenter is permitted.

Note: A prize will be awarded to the best poster at the end of the workshop! Ranking criteria will include PPI approach/strategy, application of PPI principles, overall research novelty, poster design, as well as presentation pitch. A co-presentation between researcher and patient partner is mandatory to qualify for the poster prize.

SUBMISSION DEADLINE IS SEPTEMBER 11, 2022

On the submission website:
- Provide all **presenting/submitting author's contact details**, including affiliation, full mailing address and email address
- Indicate your preferred **type** of presentation (oral/poster or poster only)

In your abstract file:
- **Abstract title**: must be in UPPER CASE and is limited to 25 words.
- Provide complete authors' list with **full name of all co-authors** (e.g., Carl Smith), and make sure all authors agree on submission. Clearly indicate the presenting author. Abstracts should be submitted by the presenting author.
- Provide complete **affiliation** for every author:
  Department; Institution; City; State/Province (if relevant); Country
  - *For authors from different departments/institutions, designate those by number following author's last name (e.g., Carl Smith (1)). Below author list, specify institutions per number (e.g., (1) Dept. of Oncology, University of XXX, City, Country)*
  - *Should a co-author not have any institutional affiliation, indicate their role in the project/study (e.g. Patient partner, study design)*

- **Keywords**: Below the author list, provide 1-3 of the following keywords that best match the topic of your project:
  - implementation science
  - clinical research
  - observational studies
  - healthcare management
  - PPI culture
  - patient-researcher communication
  - integrated health
  - funding
  - organizations and healthcare services

- **Structure**: Abstracts should be as informative as possible and follow the structure below:
  - Study relevance, rationale and hypothesis
  - Methods, with a particular focus on PPI strategy/design
  - Results
  - Conclusions and significance

  IMPORTANT Make sure to clearly describe how you applied or intend to apply a PPI approach in your research project, and/or the impact that such an approach has or will have on your study. Reviewers will judge your abstract based on the novelty claim but also comprehensiveness of the PPI approaches presented.

- Abstract text: **max. 250 words** (title, author names/affiliations/address and references not included).
- Abstract must include **text only** (no tables, figures, graphs or pictures).
- Abstracts can be submitted in **English or French**.
- Use only standard abbreviations. Place special or unusual abbreviations in parentheses after the full word the first time it appears.
- All abstracts are to be submitted in **PDF format** online via this website. Abstracts will not be accepted via email, fax or post.
- Abstract submission deadline: **Sunday, September 11, 2022**.

- **Note:**
  You will not be able to view your abstract after pressing the Submit button.
  You will not receive a copy of your abstract so please be sure to save it locally on your computer.

CONFIRMATION

- Presenters will be notified regarding abstract acceptance and presentation format via email to the presenting authors **by Sunday, October 02, 2022**.
- The final choice of format (oral or poster) will be decided by the Scientific Committee.

PRACTICAL DETAILS

The Scientific Committee will allocate accepted abstracts to the following formats of presentation:
- Oral presentation in breakout sessions – **speaking time: max 7 min, followed by 3 min discussion**
- Printed poster – **vertical format DIN A0** (120 cm height / 85 cm width)

  Presentations are preferably to be held in English, but a national Swiss language will be accepted. Please note, however, that simultaneous interpretation will only be provided for keynote lectures.

DISCLOSURE

Disclosure of financial relationships the author(s) may have with any manufacturer/supplier of any commercial products or services related to the work, must be indicated in the submission form. Also, kindly take note of the following:

- No publication of patient data without written consent -
- Pas de publication des données des patients sans consentement écrit -
- Keine Veröffentlichung von Patientendaten ohne schriftliche Einwilligung -

REGISTRATION

Presenting authors of abstracts **must register independently** as workshop participants following the link to the registration page.

For any questions, please contact: klara.soukup@chuv.ch or nicole.giacomini@meeting.com