

COVID-19 PROTECTION CONCEPT

19th ANNUAL MEETING OF THE SWISS TRANSPLANTATION SOCIETY Congress Hotel Seepark, Thun

INTRODUCTION

The health and safety of our participants, speakers, exhibitors and employees is our priority. In order to ensure that participants feel completely comfortable during this STS annual congress, The STS, in collaboration with the Congress Hotel Seepark, has drawn up the following protection concept, which complies with the requirements of the Swiss Federal Office of Public Health (FOPH) as of January 5, 2022. The protection concept is constantly updated and adapted to the requirements in force.

Basic rules of the protection plan

1. COVID Certificate (QR Code) - mandatory
2. Protective masks and hand hygiene – mandatory / Keep your distance
3. Cleaning
4. General information
 - 4.1 Registration, congress documents
 - 4.2 Cloakroom
5. Exhibition: Prescriptions / measures
6. Catering / Networking dinner
7. Conference room
8. Personal data

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1. COVID CERTIFICATE (QR CODE) - MANDATORY

Measures

- All persons (participants, speakers, industry partners, stand constructors, hotel staff, MC staff) who enter the Seepark Hotel during the congress must be able to present a valid Swiss COVID certificate (QR code) according to the requirements in force.
- After the Covid Check (for the hotel guests at the reception of the hotel, and for the participants *without* hotel accommodation at the congress welcome desk), each participant/exhibitor will receive a black wristband to wear at all times.

2. PROTECTIVE MASKS AND HAND HYGIENE – MANDATORY / KEEP YOUR DISTANCE

Measures

- Masks must be worn throughout the hotel and the conference room, except in the sitting catering areas.
- Hygiene masks and small hand disinfectants are provided on request.
- Participants are requested to disinfect their hands with a disinfectant solution before entering the venue. Dispensers of disinfectant solution are located in many places at the hotel and are available at all times.
- All participants are requested to wash their hands regularly.
- Employees and congress staff are obliged to avoid touching guests' personal belongings.
- Generally no physical contact (except in a medical emergency).
- Avoid shaking hands at all costs.
- It is still recommended to maintain distances. However, there is no longer an obligation to maintain distances and capacity restrictions.

3. CLEANING

The Hotel-cleaning team regularly cleans surfaces and objects that participants come into contact with. The necessary equipment will be available in sufficient numbers to ensure that hygiene measures are applied.

Measures

- All areas with which the participants have come into contact are regularly disinfected.
- Adequate and regular ventilation of the rooms will be provided.
- Dispensers for soap, hand disinfectant and disposable towels will be refilled regularly.
- The Hotel has a sufficient number of toilets on the different floors and takes the necessary measures to respect the distances in the toilets, which are regularly cleaned and disinfected. A cleaning plan is maintained.

4. GENERAL INFORMATION

The Hotel draws the attention of the participants and sensitises them to the need to comply with the hygiene and protection measures with posters reminding them of the COVID-19 guidelines for behaviour.

4.1 Registration / congress documents

Measures

- Wherever possible, registration and payment of participants will be done online in advance.
- On-site registrations will be allowed in accordance with applicable hygiene measures.
- We recommend that participants who need to pay on site do so by credit card.
- Participants will receive their documentation upon arrival on site. Participants are advised to arrive early to respect the distances and waiting time this may entail.

- After the Covid Check, each participant/exhibitor will receive a coloured wristband per day. Everybody is requested to stop by the Congress welcome desk each day to change the wristband.

4.2 Cloakroom

Measures

- Coat racks are available at the hotel.
- It is recommended that you keep your personal belongings with you.

5. EXHIBITION : PRESCRIPTIONS / MEASURES

The exhibition plan has been approved by the Seepark Hotel.

Measures

- Exhibitors are obliged to disinfect their stand items regularly. A stand cleaning team can be booked through the Hotel.
- Each stand is responsible for its own cleaning (please bring the necessary material).

6. CATERING / NETWORKING DINNER

Measures

- Coffee breaks, meals and the networking dinner must be taken seated. Catering areas will be set up for this purpose, in the exhibition with enough seating. The Networking dinner and the lunch on Friday will take place in the restaurant area of the Seepark Hotel.
- There will be an access control to the Networking dinner. All participant will receive their voucher in their congress documents. Regarding the exhibitors, the ordered number of vouchers will be in their congress documents.
- The buffet stations are equipped with spit guards and disinfectant for hand.
- There are no restrictions on the range and type of service.

7. CONFERENCE ROOM

With the covid certificate there are no longer restrictions and specifications for conference and banquet seating.

Measures

- Wearing a mask is compulsory in conference room
- Excluded are the Speakers on stage
- Participants are asked to keep the distance when entering and leaving the rooms.
- A hostess will pass the microphone to the audience for any questions.
- The speaker's desk and the microphones used are regularly disinfected.

8. PERSONAL DATA

The organisation asks for the contact details of the participants/exhibitors so that the chain of contamination can be traced if necessary.

Measures

- Once registered on the congress website, Meeting.com will have contact information (including mobile phone numbers) for all participants. This allows the organiser to trace any possible chain of contamination.
- All data must be kept for at least 14 days after the event and will be kept strictly confidential;
- After this period the data will be deleted;
- Should contamination occur despite all precautionary and protective measures, the cantonal doctor will take the necessary measures.

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